



Community  
Transport  
Association  
Cymdeithas  
Cludiant  
Cymunedol

**Minutes of the Wales Committee Meeting  
Wednesday, 23<sup>rd</sup> March 2011  
Forge Fach Community Centre, Clydach, Swansea**

**Present:**

Sarah Leyland-Jones - PAVO  
Dave Brown - LLWCT  
Sue Reed – NPTCBC  
Megan Rosser Davies – TCT  
Barry Jones – Phoenix Transport  
Graham Cartwright – Vale of Glamorgan  
Phill Taylor – AMVYCP  
Janine David – NPTCT  
Pat Bowen – ACT  
Richard Cope – Monmouthshire CC  
Ceri Rees – SWWITCH  
Gareth Evans – Caerphilly CBC

**In attendance from CTA:** Betsan Caldwell, Ewan Jones (CTA UK), Kerry Lane, Jason Edwards, Alice Tolley, Lindsay Adams-Jones, Malcolm Thomas

**1 Welcome and Introductions.**

The Chair welcomed everyone to the meeting.

**2 Minutes of 1<sup>st</sup> December meeting and matters arising**

It was agreed that the minutes were a true and accurate record and all matters arising had been dealt with, or were covered by the agenda.

**3 Update**

**3.1 CTCFI**

The Director reported that she was still awaiting a decision from the Minister on any changes to the criteria.

**3.2 Forward Training Programme**

The Director reported that there had been a 58% increase in delegates attending training events during 2010-11 compared to previous years and listed the planned training courses for 2011-12

### **3.3 Midas Driver of the year arrangements**

The Director reported that there would be 3 MiDAS qualifiers this year: North and Mid Wales South West Wales, supported by Pembrokeshire Council; and South East Wales, supported by Neath Port Talbot Council. The final would be held on the same day and venue as the Wales annual event in October.

### **3.4 Wales Annual Conference 2011 – discussion on content**

It was agreed that all committee members liked the format of the previous conference 2010. There were lots of ideas round the table to take forward with the planning of the 2011 conference. Further updates would take place at future meetings.

### **3.5 SRA funding bids**

The Director explained that CTA were waiting on resolution of the HOV bid status from Chris Ashman, CTA have been told there will be a decision in the next few days. It was however likely that progress would be held up until the elections were complete and a new Minister had been appointed

**Action: CTA Wales to chase decision from Chris Ashman**

### **3.6 Deep Rural Localities work**

The programme work is coming to conclusion and the Director is putting the report together to provide to the Assembly suggesting possible interventions in each of the four pilot areas. There are a few common issues, e.g. Marketing of existing services and Car Clubs.

### **3.7 Conclusion of Environment Wales grant**

The Director reported that we held 3 training sessions which has attracted 22 Delegates. CTA Wales showcased the work at a recent Climate Change Event which was attended by Minister for Environment Jane Davidson.

### **3.8 NEPT Griffiths Review**

The Director has spoken with Constance Adams raising CT issues, we have been informed there will be an interim review which should include engagement of the 3<sup>rd</sup> Sector with the 4 pilots. The inclusion of CT solutions within the four pilots varied widely, and CTA would continue to press for third sector workstreams to be held in each pilot to enable CT providers to contribute to the debate and possible solutions

### **3.9 WAG 2011 election manifestos**

The Director reported that she had responses from all parties but no details regarding the contents of the Manifestos had been revealed to date.

### **3.10 Survey Monkey feedback on Wales newsletter**

The Project's officer given an overview of the survey and reported that we had to date only 11 responses, but they were 11 positive responses. The Director asked if all committee members could complete the survey.

**Action: all committee members to respond to survey**

### **4 SWITCH Regional Transport Plan update**

SWITCH has included a Community Transport Capital Enhancement Package grant within its 2011/12 programme, the indicative allowance has been raised from £25k to £40k.

### **5 Country Chairs meeting at ACCESS 11 Sarah Leyland-Jones**

The Chair confirmed that due to shortage of time a very brief meeting had taken place at Access 11. It had been agreed that in future County Chairs and Directors would appear before the Trustees on an on-going and rotating basis .

### **6 Information Exchange**

#### **6.1 CTAUK: Ewan Jones, Deputy Chief Executive**

The Deputy Chief Executive gave an overview of the other countries.

#### **6.2 Committee Members**

**Dave Brown:** Demand for service was exceeding supply and they have had to rethink strategies and change fleet to more cars

**Megan Rosser Davies:** All contracts remain unchanged, they are currently involved in discussions with the LA to use their fuel stocks, and maintenance facilities and attain cheaper rates.

**Sue Reed:** DANSA were successful with RDP2 grant, The Moving-On Project is waiting to hear if the project will be extended. Sue noted her job title had change but her role had stayed the same.

**Richard Cope:** All new vehicles had now been received, Monmouthshire are starting a pilot scheme in partnership with GAVO to work with local Day Centres

**Ceri Rees:** Debbie Johnson is now back from maternity leave, also Owen Roberts is now the Project Manager for the ICARHS project.

**Sarah Leyland-Jones:** SLA has now been signed and funding agreed for one year. Powys is the only LA for single delivery.

**Gareth Evans:** The Connect 2 service has expanded rapidly with passenger journeys now exceeding 1700 per month.

**Pat Bowen:** Received new minibus with the match funding from SEWTA and are hoping to run a section 22 service. ACT's historical Social Services grant, and DAR funding was being withdrawn in 2012 with monies being combined in a central fund some of which would be ring-fenced to CT from which ACT/other operators would have to tender/ submit business cases for funding.

**Janine David:** The taxi card replacement scheme has been very popular and they are hoping it will become sustainable running on section 22 permit. They have also received a new second hand minibus with monies secured from NPTCBC.

**Phil Taylor:** Looking for opportunities i.e. section 22, the wheels to work scheme is coming to an end and this will be the first year the scheme will be operating contracted services.

**Graham Cartwright:** Had a donation of a 7 seat vehicle, and membership has increased.

### **6.3 CTA Wales Staff Reports**

There were no questions on the staff reports

### **7 Malcolm Thomas, incoming Director for Wales**

Malcolm gave an overview of his working history, and that his plans for the next 6 months included getting out to meet members and operators and getting familiar with the CT sector and the major stakeholders. Clearly the new Assembly administration would be an important part of this work.

### **8 Any Other Business**

### **9 Next Meeting**

Lindsay will circulate dates for the next meeting which should be May/June.

Ewan did a farewell presentation for Betsan, and the staff/ committee also presented her with a gift.