

## Topics and Timings

### Gold Round Induction Training for Standard Driver Assessor/Trainers (Modules 1, 2 and 4)



Topic	Time
Introduction and module outline	10 mins
Introducing MiDAS	20 mins
Pre-course workbook de-brief	30 mins
Pre-assessment procedures	25 mins
Planning assessment routes	30 mins
The walk-round check	30 mins
Conducting a Driving Assessment	75 mins
On-road demonstration of a Driving Assessment <i>In this section, the Training Agent will carry out all of the Pre-assessment and Assessment procedures using a course delegate in the role of Driver. The demonstration will end when the Training Agent has given a Demonstration Drive or Drives showing the standard that is expected from Delegates (including commentary) and Drivers as well as examples of common faults and unacceptable driving practices.</i>	120 mins
Assessing drivers	90 mins
Training drivers	90 mins
Driving for Safety and Economy	90 mins
Assessment of Driving for Safety and Economy <i>Following the classroom session the Training Agent will give a Demonstration with Commentary focussed on Driving for Safety and Economy. The Training Agent will then sit in the rear of the vehicle while the Course Delegates take turns in doing the same and assessing each other.</i>	180 mins
Delivering the MiDAS training course	120 mins
Delegate presentations	120 mins
Delegate assessments	40 mins
6 coffee breaks @ 15 mins	90 mins
3 lunch breaks @ 45 mins	135 mins
<b>TOTAL TIME</b>	<b>21 hours</b>

The timings are minimum recommended times and are meant as a guide. It may take you longer to deliver some of the course content depending on the knowledge and ability of the DATs you are training and any discussions that may develop. However, you should not spend any less than the guide time on any of the elements of induction or refresher training.

## Gold Round Induction Training for Driver Assessor/Trainers of Accessible minibuses (Module 3)

Topic	Time
Introduction	10 mins
Passenger awareness	30 mins
Legal requirements and good practice	30 mins
Passenger assistance	90 mins
Safe use of passenger lifts, ramps and steps	60 mins
Safety for passengers who use wheelchairs in minibuses Transferring from wheelchair to seat Travelling as wheelchair seated passenger	90 mins
Using MiDAS video clips	60 mins
Briefing on Practical Skills Assessments	20 mins
Delivering Accessible Induction training to drivers	10 mins
Delivering Accessible refresher training to drivers	10 mins
Conclusion	5 mins
<b>TOTAL CLASSROOM TIME</b> (excluding breaks, supervised practice and assessments)	<b>415 mins</b>
DAT Theory Assessment	10 mins
Supervised practice	As much as required
Practical Skills Assessment Teaching steadying and guiding	30-40 mins per DAT
Practical Skills Assessment Teaching wheelchair user safety	30-40 mins per DAT

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## Gold Round part 2 Refresher Training for Standard Driver Assessor/Trainers

Topic	Time
Introduction and purpose of refresher training	10 mins
New Information and updates: <ul style="list-style-type: none"> <li>• MiDAS clarifications</li> <li>• MiDAS information for managers</li> <li>• DSA + VOSA = DVSA</li> <li>• 20mph zones and areas</li> <li>• Driving licence changes</li> <li>• Walk-round checks – reminder</li> <li>• Behaviour and supervision</li> <li>• Section 19 permits</li> </ul>	25 mins
Refresher topic: <ul style="list-style-type: none"> <li>• Teachers and school staff driving minibuses</li> <li>• Overloading and lightweight minibuses</li> </ul>	20 mins
Refresher topic: <ul style="list-style-type: none"> <li>• Checking driving licences (includes exercise)</li> </ul>	20 mins
Refresher topic: <ul style="list-style-type: none"> <li>• Highway Code quiz and post-quiz discussion</li> </ul>	30 mins
Refresher topic: <ul style="list-style-type: none"> <li>• Driving assessment skills – don't sweat the small stuff!</li> </ul>	10 mins
Changes to Induction and Refresher training for drivers	10 mins
Feedback and conclusion	
<b>TOTAL CLASSROOM TIME</b> (excluding breaks, supervised practice and assessments)	<b>125 mins</b>
DAT Theory Assessment - 10 standard questions	10 mins
<b>On Road Training / Assessment</b>	
Driving assessment consistency practice (4 delegates) <ul style="list-style-type: none"> <li>• Minimum of 15 mins assessed driving per DAT plus time for de-brief</li> <li>• DATs to fail if their driving is not to the MiDAS standard – the TA will then need to arrange a formal driving reassessment for the DAT.</li> </ul>	80 mins
Supervised practice	As much as required

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## Gold Round part 2 Refresher Training for Driver Assessor/Trainers of Accessible minibuses

Topic	Time
New Information and updates: <ul style="list-style-type: none"> <li>• Language Matters</li> <li>• Wheelchair User Safety:               <ul style="list-style-type: none"> <li>○ MHRA Medical Device Alert MDA 2014/11</li> <li>○ Legislation – 3-point passenger safety belt requirement for new minibuses</li> <li>○ Young children in wheelchairs and buggies</li> <li>○ Changes in guidance documents – those ‘retired’ and those that take their place – BPG1 etc.</li> </ul> </li> </ul>	15 mins
Refresher topic: <ul style="list-style-type: none"> <li>• Wheelchair User Safety               <ul style="list-style-type: none"> <li>○ ISO standards, risk management</li> <li>○ Hierarchy of safety, Plans 1-4</li> <li>○ Min spec vehicle for MiDAS training</li> </ul> </li> </ul>	60 mins
Refresher topic: <ul style="list-style-type: none"> <li>• Preparing to Deliver Practical Accessible Driver Training               <ul style="list-style-type: none"> <li>○ Safe Systems of Work</li> <li>○ Familiarity with Work Equipment</li> <li>○ Moving and Handling Skills and Knowledge</li> </ul> </li> </ul>	20 mins
Refresher topic: <ul style="list-style-type: none"> <li>• Minibus Removable Seats: Includes sample Safe System of Work involving Manual Handling work equipment</li> </ul>	10 mins
Changes to Induction and Refresher training for drivers	2 mins
Practical skills (steadyng) reassessment briefing for DATs	5 mins
Conclusion	3 mins
<b>TOTAL CLASSROOM TIME</b> (excluding breaks, supervised practice and assessments)	<b>115 mins</b>
DATs’ Theory Assessment – additional 10 questions	10 mins
Supervised Practice of steadyng technique	As much as required
Practical Skills Assessment – demonstrating the steadyng technique	15-20 mins per DAT

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